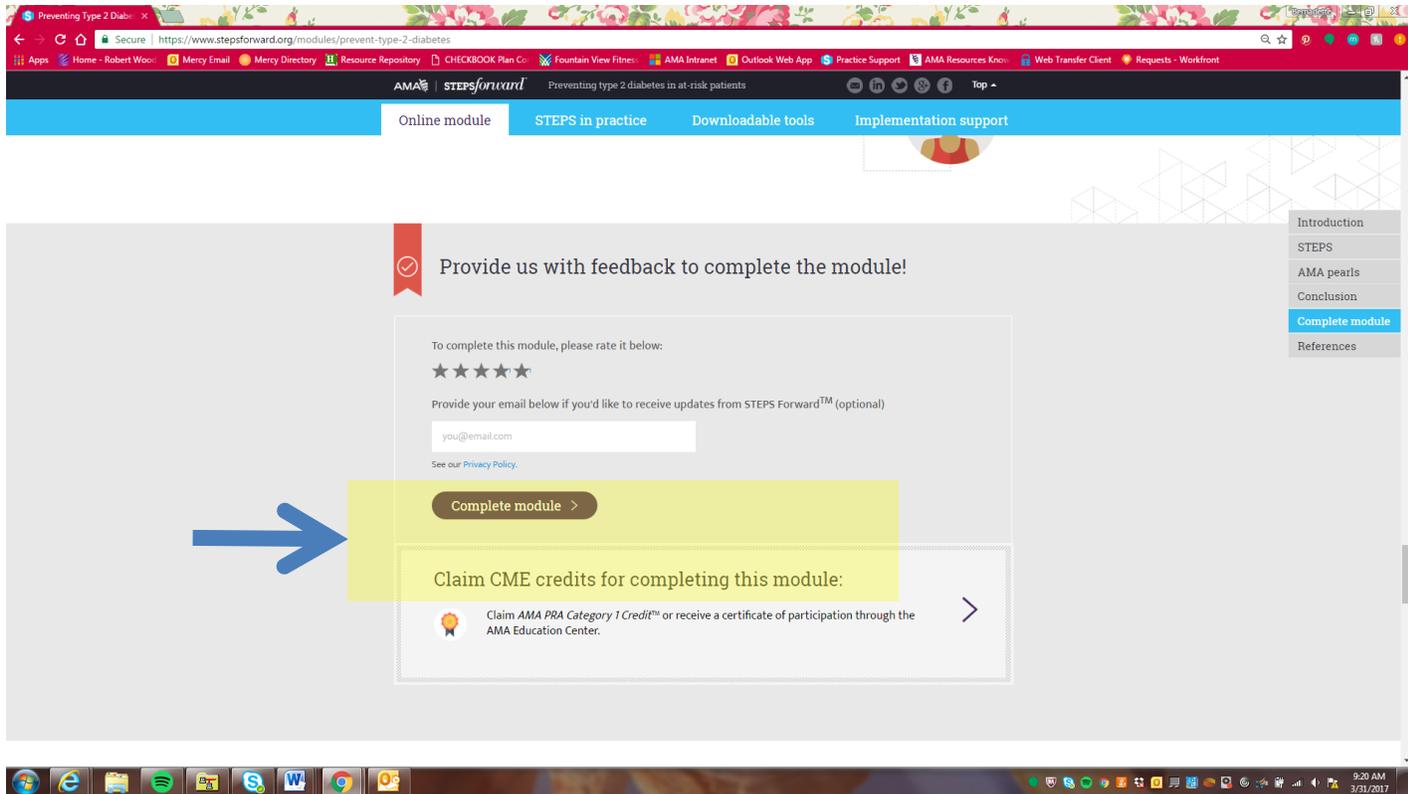


Instructions for receiving CME

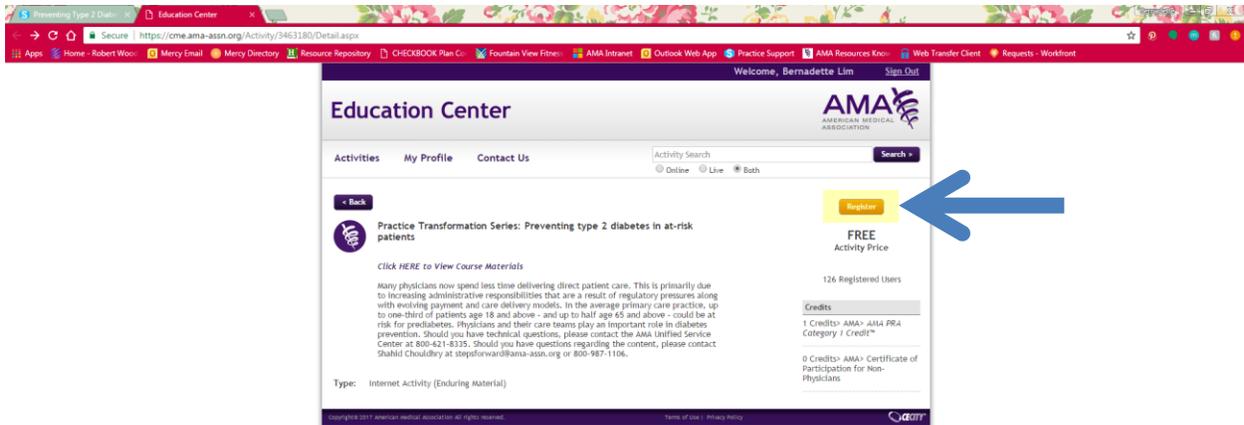
Last updated on 3/31/2017

1. After reviewing the module, go to the bottom of the STEPS Forward module page and click on the large rectangular button that says, "Claim CME credits for completing this module."

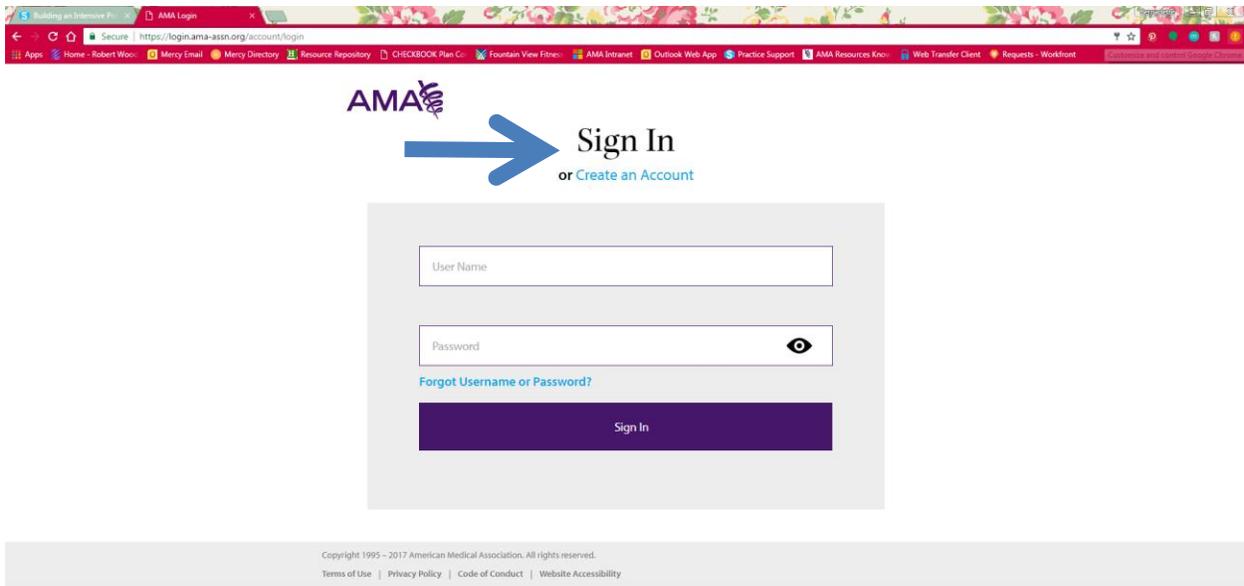


The screenshot shows the STEPS Forward website interface. At the top, there is a navigation bar with the STEPS Forward logo and the title "Preventing type 2 diabetes in at-risk patients". Below this, there are tabs for "Online module", "STEPS in practice", "Downloadable tools", and "Implementation support". The main content area features a red ribbon icon and the text "Provide us with feedback to complete the module!". Below this, there is a form for rating the module (5 stars) and an optional email field. A blue arrow points to a yellow button labeled "Complete module >". Below the button, there is a section titled "Claim CME credits for completing this module:" with a sub-section that says "Claim AMA PRA Category 1 Credit™ or receive a certificate of participation through the AMA Education Center." and a right-pointing arrow.

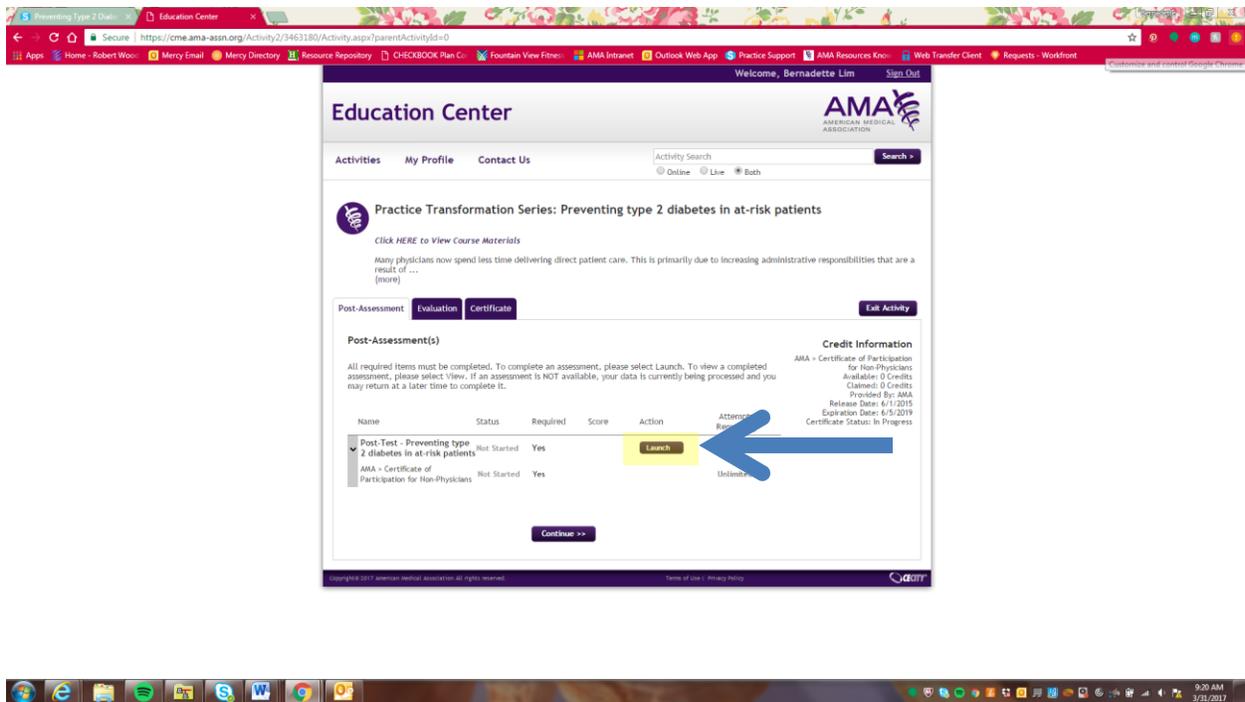
2. In the new tab that opens, click on the purple button that says "Register" in the top right corner of the page. This is the AMA Education Center.



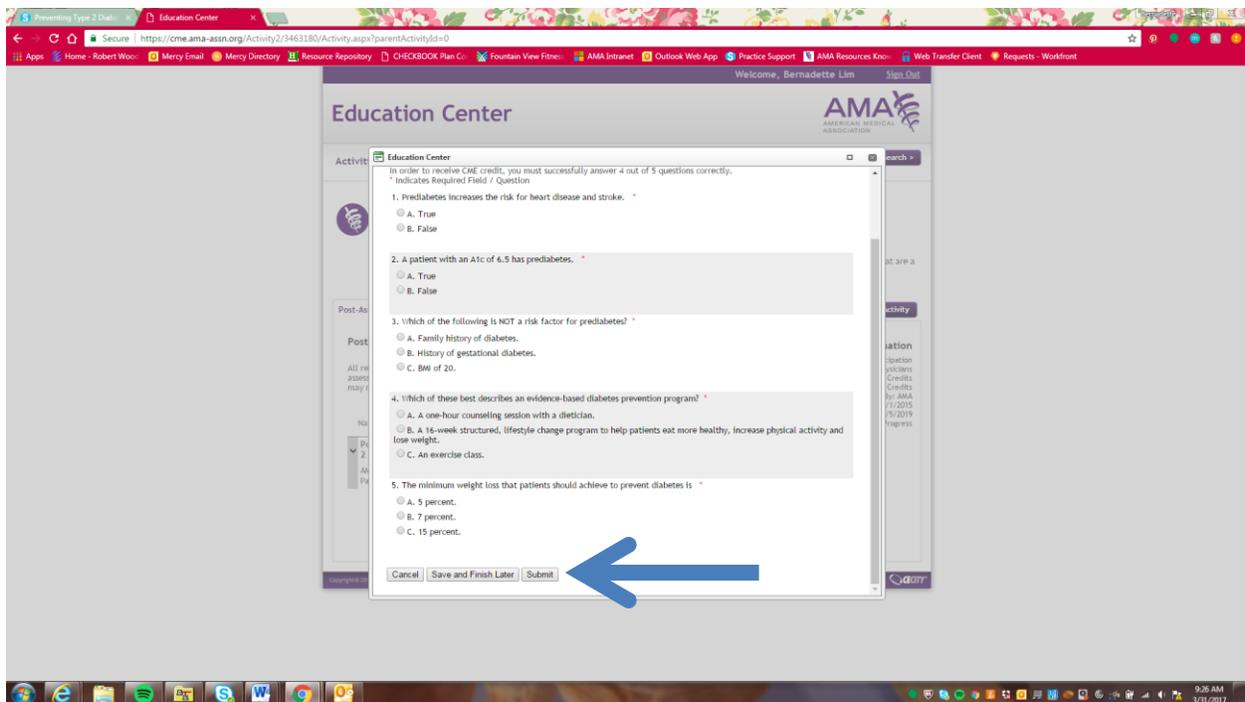
3. If you already have an AMA login, log in with your AMA username and password. If you do not have an AMA login, register for an account patient using this page. Once finished, click "sign in".
Note: Anyone can create an AMA login, you do not need to be a member.



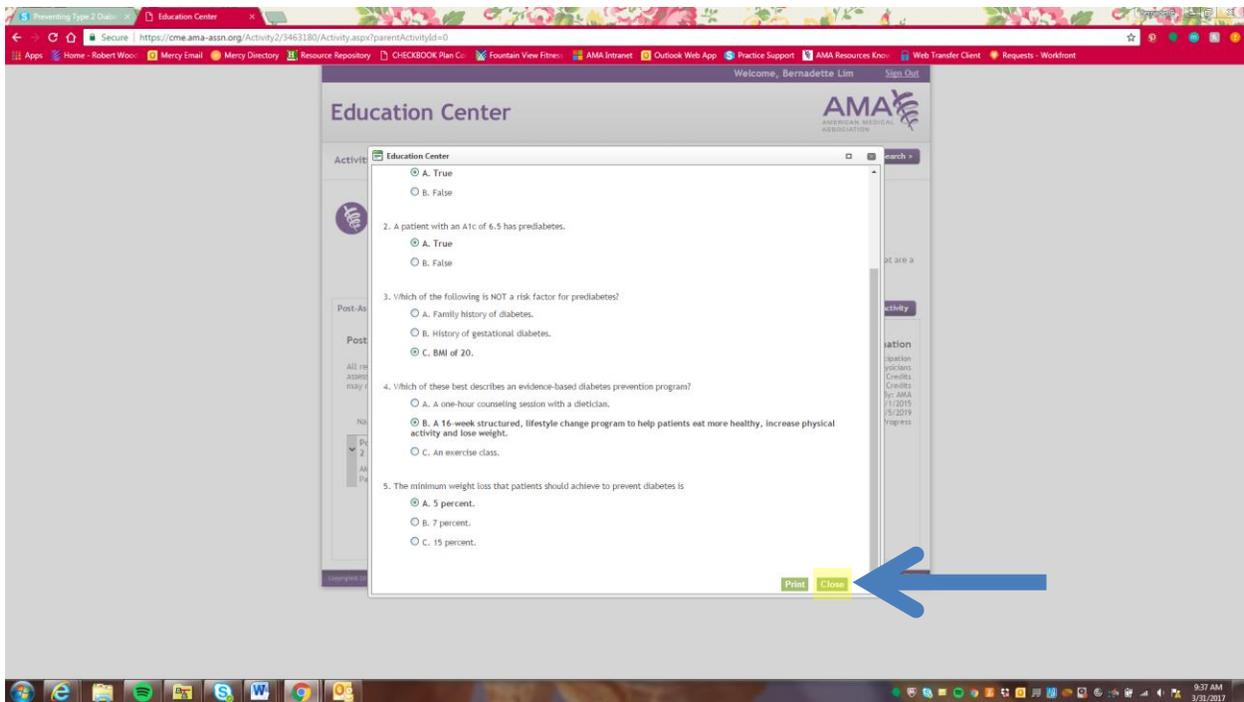
4. Once logged in, you are now ready to take the post-test of the module you have completed. Click "launch" to bring up the module post-test.



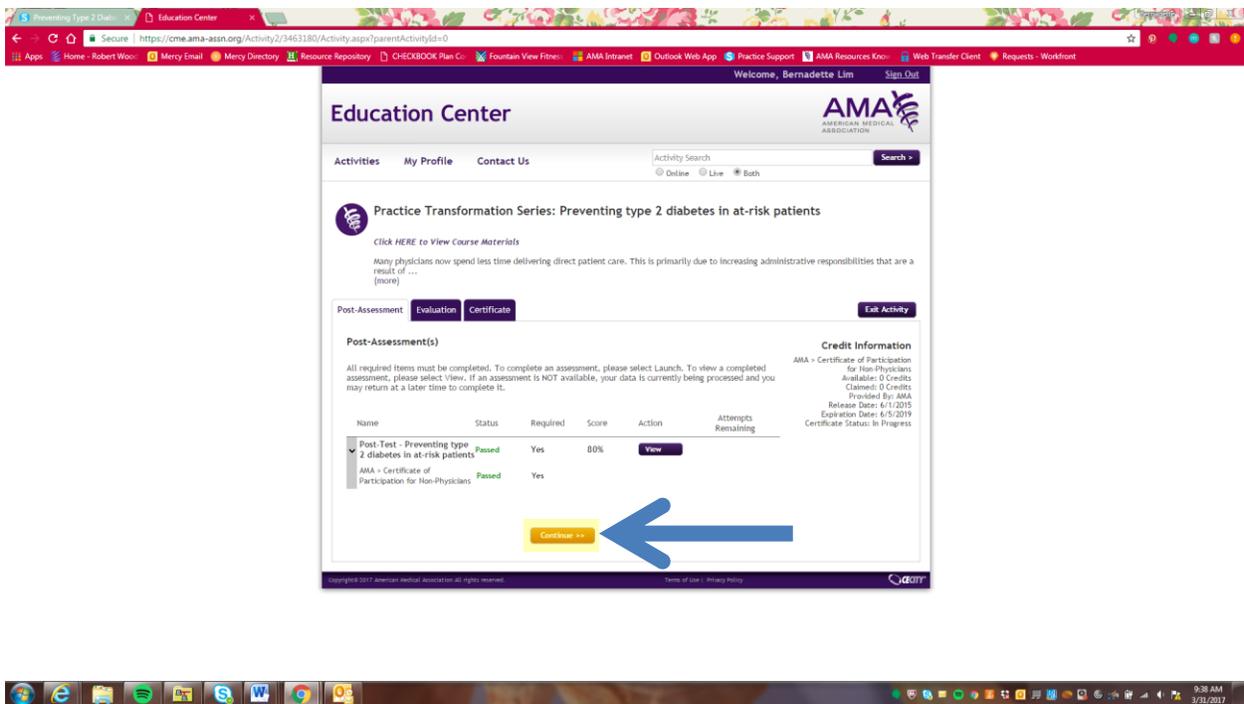
5. Selecting the launch button will bring up the post-test. Once you get into the post-test, you can finish the test right then or you can finish it later using the buttons at the bottom. You must answer four (4) out of the five (5) questions correctly in order to pass the post-test.



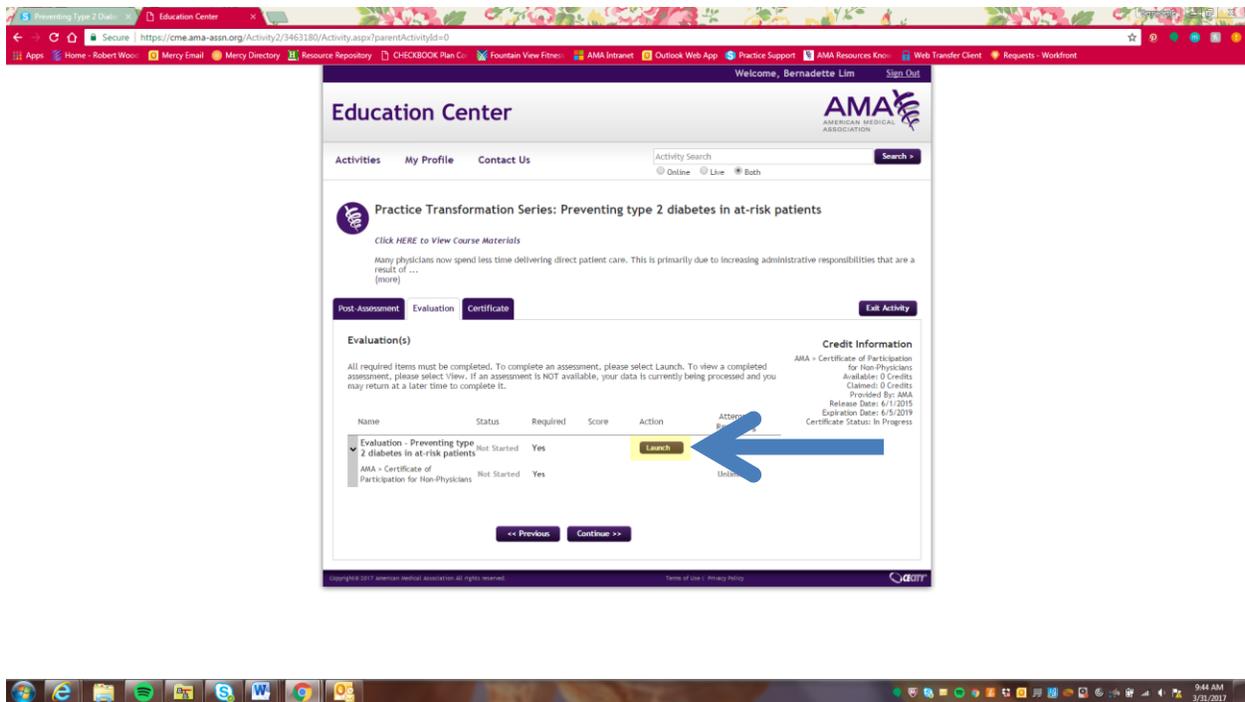
6. Once you have successfully passed the post-test, click "close" in the bottom right corner to exit out of the post-test.



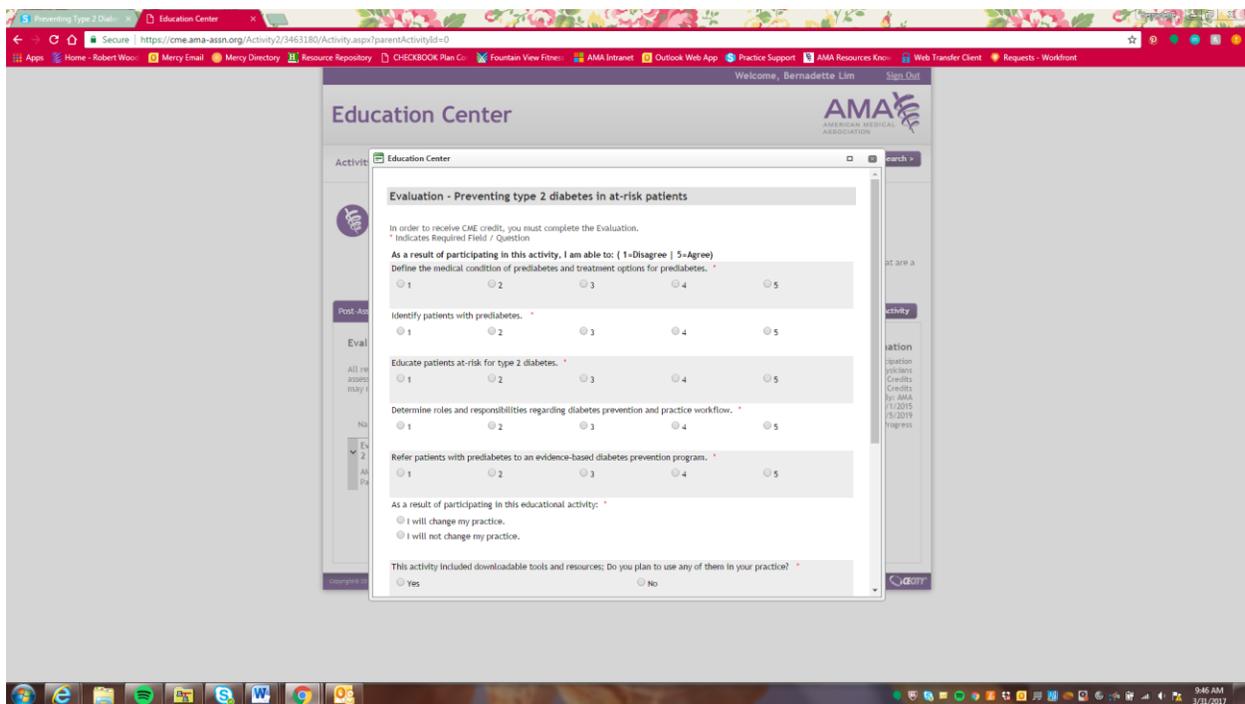
7. Once completing the post-test, you will notice that the status of the post-test has now changed to "Passed". Select the "continue" button to move to the evaluation tab.



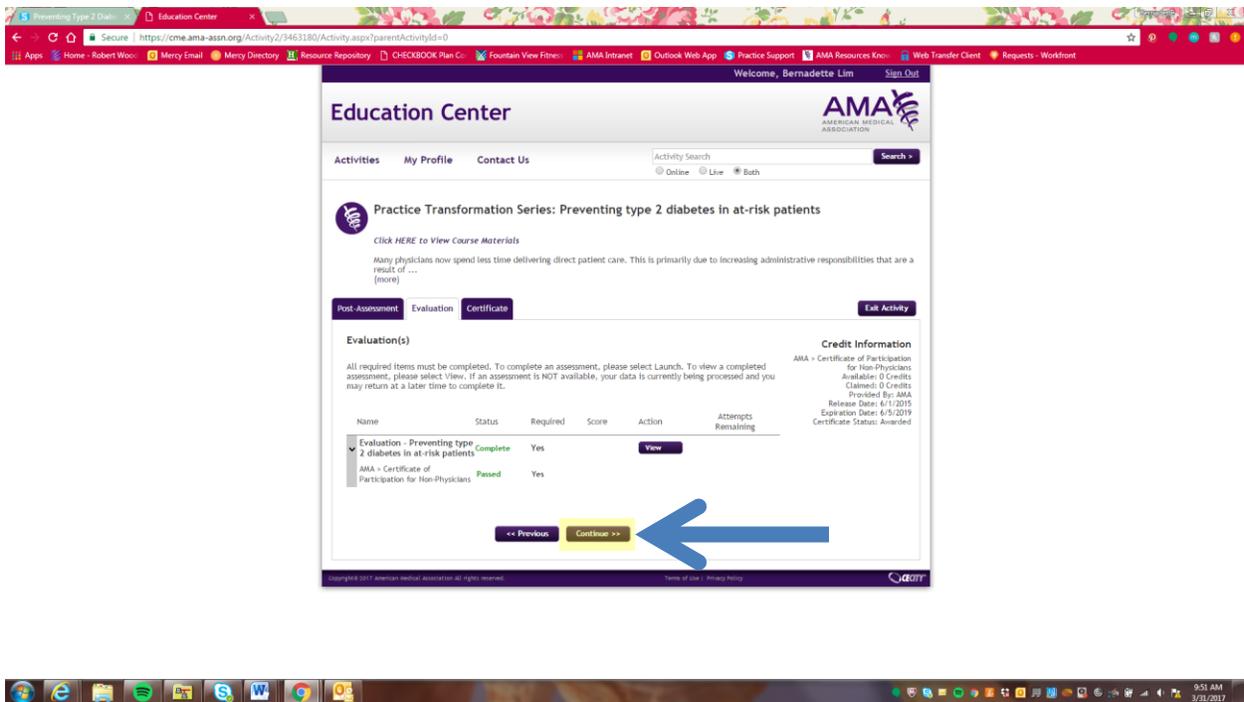
8. Once on the evaluation tab, click the "launch" button to bring up the post-evaluation.



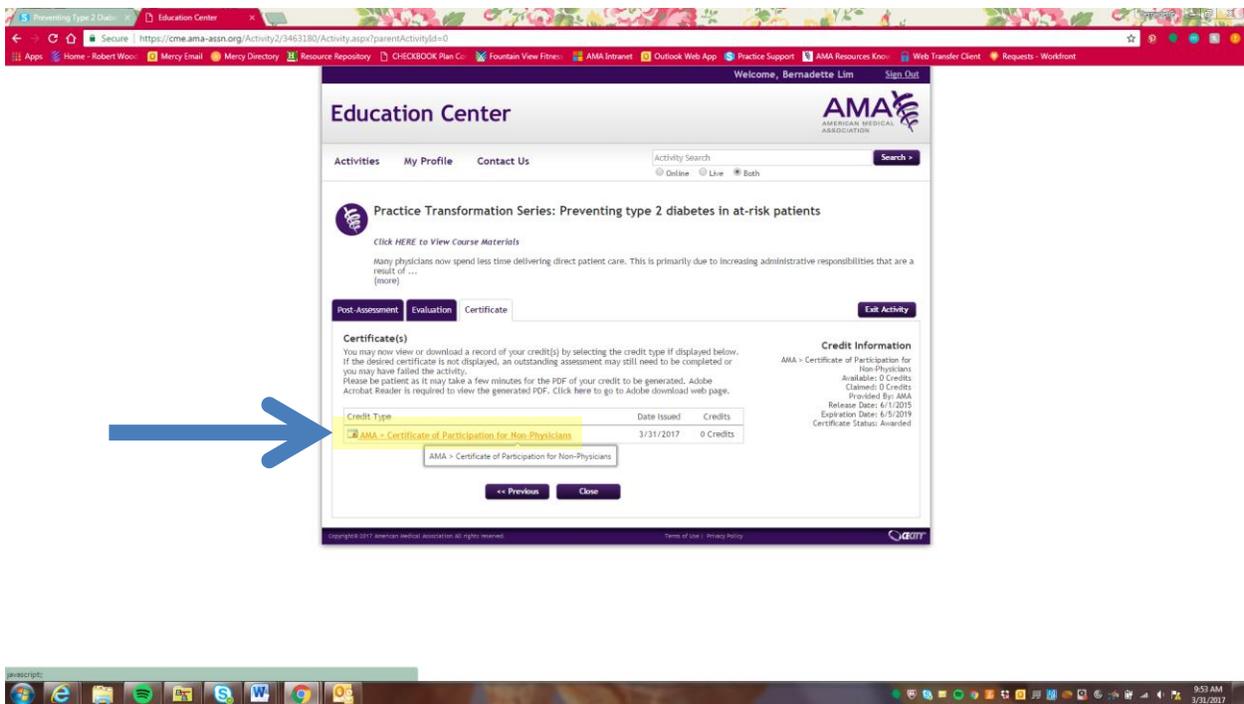
9. Similar to the post-test, you can finish later or submit right then.



10. Once you have finished the evaluation, you will notice that the status of the evaluation is now marked as complete. Click "continue" to proceed on to the certificate tab.



11. You are now in certificate portion, where you may claim your certificate of CME credit. Click on the certificate listed to generate.



12. By clicking on the link, a certificate will be generated and automatically downloaded onto your computer.

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Apps Home - Robert W... Mercy Email Mercy Directory Resource Repository CHECKBOOK Plan G Fountain View Fil... AMA Intranet Outlook Web App Practice Support AMA Resources Kno... Web Transfer Client Requests Workfront

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March 31, 2017
The American Medical Association certifies that
John Doe, MD

has participated in the
Enduring material titled Practice Transformation Series: Preventing type 2 diabetes in at-risk patients
on March 31, 2017

this activity was designated for 1.0 *AMA PRA Category 1 Credit(s)*[™]

This activity was designed to address the following ABMS/ACCME competency(ies):
practice-based learning and improvement, interpersonal and communication skills, professionalism,
systems-based practice, interdisciplinary teamwork and quality improvement

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9:55 AM 3/31/2017